

The Path of the Management Mode of the Undergraduate Tutorial System in Private Universities

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Abstract: With the rapid development of China's economy and the popularization of higher education, private colleges and universities, as a new type of educational institutions, have risen rapidly throughout the country. Compared with traditional public colleges and universities, private colleges and universities have their own characteristics in enrollment scale, educational philosophy and teaching mode. Among them, the construction of the management model of undergraduate tutorial system in private universities is of great value. Therefore, this paper will explore the path of the management mode of the undergraduate tutorial system in private colleges and universities, hoping to enhance the effect of the construction of the management mode.

Keywords: Private colleges and universities; Undergraduate students; Academic tutorial system; Management mode

Seed Science and Engineering, College of Agriculture, Qingdao Xingxing University of Science and Technology began to implement the academic guidance system at the beginning of the semester 2021, and formulated the academic guidance plan according to the three stages of students' excitement and confusion, academic golden period and ideological upheaval, and continued to deepen and refine to the individual, shorten the confused and wandering period of students, so that students can adapt to college life as soon as possible and find the goal of struggle. Based on the undergraduate tutorial system, for students with different intentions such as public entrance examination, postgraduate entrance examination, employment, entrepreneurship, etc., mentors are assigned according to the group, and the guidance and communication of postgraduate entrance examination are strengthened. The graduates of 2022 have obtained a good score of 45.5% graduate admission rate.

1. Set goals and responsibilities

The main task of the academic tutor is to guide the students' academic development, help them to make study plans, choose courses and study directions. At the same time, academic tutors should also provide advice on career planning to help students understand the needs of the job market, clarify their career goals, and make corresponding career development plans. Therefore, when constructing the management model of academic tutorial system, the objectives and responsibilities of tutors should be clearly defined, and corresponding training and guidance should be provided to enable tutors to better perform these responsibilities. Tutors need to develop a good relationship of communication and trust with students in order to better understand their needs and problems. Tutors should actively listen to students' opinions and suggestions, respect their choices and decisions^[1], and ensure that the interaction between tutors and students is equal and two-way. Only when a good relationship is established, will the students be more willing to accept the guidance and advice of the tutors, and the tutors will be more effective in helping the students solve problems and achieve their goals. It is also necessary to establish effective communication channels, and students need to be able to communicate and consult with tutors at any time to share their puzzles and problems. Therefore, the management model of the academic tutorial system should ensure that the tutor can provide multiple forms of communication channels, such as face-to-face communication, email, online chat, etc., so that students can choose the most suitable way to communicate with the tutor. At the same time, tutors should also be proactive in communication, meet and communicate with students regularly, understand their learning and career development, and provide timely help and advice. Students need to have faith in the professional competence and teamwork of their mentors to help them achieve their academic and career goals. Therefore, in the construction of management

mode, it is necessary to provide corresponding training and support, improve the professional quality and professional ability of mentors, and enhance their self-confidence. At the same time, it is also necessary to establish an evaluation mechanism to regularly evaluate the work performance of tutors to ensure that they are able to identify and solve students' problems in a timely manner and provide effective guidance and support.

2. Student allocation and tracking

Under the management mode of academic tutor system, students and tutors establish close contact and interaction. Tutors play the role of guides and mentors for students' academic development, provide students with academic and career guidance, and keep track of students' academic development and career planning. In order to make the management mode of academic tutorial system more scientific and reasonable, colleges and universities need to allocate students to tutors reasonably according to the needs of students and tutors' professional expertise. This ensures that students receive guidance and attention in their professional field, while also taking full advantage of their tutors to provide more precise and effective academic and career guidance. The matching relationship between students and mentors should be based on shared interests and goals to promote good cooperation and mutual growth. Each academic tutor needs to be responsible for a certain number of students, which can ensure that the tutor can devote enough time and energy to tutoring students and provide personalized guidance and support for students [2]. Each student has his or her own unique needs and problems, and academic tutors should formulate corresponding tutoring plans according to the student's situation, regularly have face-to-face exchanges and discussions with students, answer students' questions, and encourage and guide students to actively participate in academic research and practical activities. The academic advisor should keep track of the student's academic development and career plans and record relevant information. Students' learning and achievements, participation in academic activities, career development planning and progress should be recorded and feedback in a timely manner. This not only helps the tutor to have a comprehensive understanding and assessment of the student's development, but also helps the student to self-reflect and plan for further development. Through continuous tracking and recording, academic tutors can find students' problems and troubles in time, and provide corresponding guidance and help in a targeted manner to promote students' comprehensive growth and development.

The undergraduate tutorial system is mainly a "one-to-one" support relationship between two individuals, or a "one-to-one" support relationship between the academic tutor and the student team. It is a two-way relationship. The harmony and mutual trust between the academic tutor and the student are very important. Not all teachers can be academic tutors, which needs to be combined with the teacher's ability, professional background, interest, personality and so on. Only teachers who have extensive work experience, care about students, and are willing to help students establish learning and career goals can serve as academic mentors. Post-00s college students are bold, distinctive and innovative. Groups composed of different members have different effects in terms of learning enthusiasm and learning efficiency. According to the characteristics of students, reasonable grouping can improve students' learning, communication and expression abilities, complement each other's advantages, and help cultivate the sense of inquiry and the spirit of cooperation, as well as the development of students' ability to analyze and solve problems.

3. Personalized guidance, opening a "second class"

In the traditional teaching model, students learn according to the schedule, and there is a lack of personalized attention and guidance. Through personalized guidance, students can conduct in-depth study and research according to their own characteristics and interests. This requires colleges and universities to conduct a comprehensive quality evaluation of students in the admission process, understand their strengths and advantages, reasonably arrange tutors in the grouping, and formulate corresponding learning plans according to the needs of students. At the same time, schools should also establish a sound tutor system, conduct regular interviews with students, care about their learning and confusion, and give timely guidance and advice. Personalized instruction can not only improve students' learning outcomes, but also help them better identify their strengths and potential and prepare them for future development. In addition to personalized guidance, setting up the "second classroom" is also one of the important ways to build the management model of undergraduate academic tutorial system [3]. With the continuous development of society, simple classroom teaching can no longer meet the needs of students' all-round development.

For example, carrying out labor practice can strengthen students' own quality; Integrate professional characteristics and carry out professional social investigation. Take the major of seed science and engineering in the College of Agriculture as an example, students can choose an influential local seed enterprise (such as crop or seedling and flower varieties selection, breeding, seed marketing enterprises or cooperatives) during the winter and summer vacation to investigate, and students can return to school before returning

to school. Select a representative local farmland (wheat-corn crop rotation is recommended) to carry out investigation and sampling activities, and bring the collected soil back to the school at the beginning of the semester, in order to follow the tutor to carry out scientific research, apply what you have learned, and cultivate innovative technical talents. Secondly, it can combine the actual agricultural production to form an applied scientific research topic, guide students to explore the reasons behind the agricultural production situation, guide students to actively participate in the summer three rural practice activities of college students, college students Challenge Cup, "Internet +" college students innovation and entrepreneurship competition and various professional discipline competitions, and enhance students' perceptual understanding of professional knowledge and innovation ability. Enhance self-achievement and professional learning confidence.

Conclusion:

Through the comprehensive application of the above methods, private colleges and universities can establish an effective undergraduate tutorial system management model. This will provide more comprehensive academic and career support, promoting students' academic success and integrated development, while enhancing students' sense of belonging and satisfaction with the school.

References:

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