

Thoughts on the Structure of Online Teaching Supervision Function of Distance Teaching Platform

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Abstract: The improvement of the teaching quality of distance and open education has always been the concern of education decision-makers and managers. Innovating the teaching management mode of distance and open education teaching platform and developing the supervision function of network teaching on the distance and open education teaching platform is one of the important ways to improve the teaching quality of distance and open education. This paper probes into the online teaching supervision mode of distance open education teaching platform and puts forward some suggestions on the structure of online teaching supervision function based on learning platform.

Keywords: Distance open education; Teaching platform; Teaching quality monitoring

Fund Project: Scientific Research Fund Project of Yunnan Education Department in 2018, *A Research on teaching support service mode of Open University distance education under the background of "Internet + Education"* (No.: 2018JS372).

In the era of advocating universal learning, modern distance education provides a better learning platform for the continuous promotion of lifelong education, continuing education and community education. As the leader of open education, Open University is a common problem to be solved by all open universities in order to show its running characteristics. Teaching supervision, as a supervision mechanism, plays a key role in improving the quality of running a school and training talents in distance and open education.

1. Main responsibilities of online teaching supervision

According to the needs and characteristics of running a school, the main responsibility of online teaching supervision is to supervise the teaching behavior and quality. It mainly supervises the online teaching behaviors of the course responsible teachers, including the construction of online resources, teaching design, organization of teaching activities and teaching effects, and forms a supervision report that can feed it back to the management department and the course responsible teachers.

The main tasks of online teaching supervision include:

1. The construction of online resources, including the form of resource presentation, the content of resource module and the construction of practical teaching system.
2. Organization of teaching activities, including teaching methods, interactive teaching and teaching support services.
3. According to the construction of online resources, the teaching design of the overall content and knowledge points, the organization of teaching activities and the supervision of teaching effects, to put forward suggestions or ideas for improvement, to form an online supervision report and submit it to the supervisor and the course teacher in charge.

2. The analysis and structure of teaching supervision function

2.1 Overall structure idea

In order to meet the needs of the school running and management system of distance and open education, and to explore a new model of online teaching supervision, this paper mainly designs from three dimensions: school supervision, teaching supervision and supervision. Network teaching platform is usually managed by the educational administrators, responsible teachers, tutors, students and other roles. In order to realize network supervision management functions, to make the structure of the supervision function goes through the whole process of supervision, to realize supervision for those teacher's online teaching behavior to the class responsibility, to implement supervision automation statistics, lighten the load of the supervising administrator and supervisor, realize the paperless office, and advocate network teaching platform design network teaching supervision function. Through online supervision, supervisors leave traces in the process of supervision on the teaching platform.

2.2 Authority analysis of supervisory administrator and supervisor

The supervisory management system mainly includes the supervisory administrator, supervisor, and responsible teacher. In the teaching platform, the supervisor's main authority is as follows: assign the role of supervisor, that is, assign supervisor authority to teacher so that she can conduct teaching supervision on the teaching platform with supervisor authority; issue notice of supervision work; make statistics and inquiries about the teaching situation supervised by the supervisors. The supervisor mainly supervises the teaching behavior of course responsible teachers on the Internet, including the construction of course resources, teaching design,

teaching organization and teaching support services.

2.3 Structure of online teaching supervision function based on learning platform

The supervisor assigns management authority to the supervisor, and the supervisor issues notices about the supervision work^[1], makes statistics about the supervision and teaching and reports to the relevant teaching departments. Supervisors supervise responsible teachers from the construction of curriculum resources, teaching design, teaching organization, teaching support services, etc. The responsible teachers modify teaching resources and improve teaching organization according to the opinions or suggestions put forward in the supervisor's supervision report.

3. Some thoughts on the structure of online teaching supervision based on distance education teaching platform

3.1 Give full play to the advantages of online teaching supervision function

Teaching supervision is the important guarantee to improve the quality of teaching^[2], the structure of the online teaching supervision function is based on the characteristics of open and distance education teaching and learning to separate and grade of open and distance education school, hierarchical management system of teaching demand.

(1) Real-time acquisition of teaching data of the learning platform to provide basis for decision-makers of relevant functional departments

Supervisors can log in to the teaching platform at any time to view the teaching behavior of teachers responsible for the course in real time, and viewing the completion of homework by students under a course, teaching interaction, etc.

(2) To achieve paperless office and improve work efficiency

The supervisor supervises the teaching progress of a certain course through the teaching supervision function of the teaching platform, forms the supervision report, submits it to the supervisor and feeds it back to the teacher in charge of the course, and realizes the paperless office.

(3) Strengthen the supervision and guidance of teaching links to improve the quality of online teaching

Through online teaching supervision, supervisors can give targeted guidance to the teaching of responsible teachers at any time, provide outline guidance to the key and difficult points of the courses, supervise the situation of teachers guiding students, enhance the responsibility awareness of online teaching of curriculum responsible teachers, and effectively improve the quality of online teaching.

3.2 Suggestions on improving the supervision function of online teaching

Online teaching supervision is to observe and evaluate the process of teaching, the supervisor can login at any time in the process of curriculum platform of curriculum resources, homework, interactive situation, the responsibility to look at the teacher's teaching design and evaluation. Online teaching supervision should be really implemented to improve the quality of online teaching, we can do some discussion from the following aspects.

(1) A sound management system should be gradually established to clarify the subject of responsibility

In the teaching process, for teaching, learning, management of three levels to develop a perfect, operational management system, administrators and teachers cooperate with each other, jointly serve students.

(2) Strengthen the construction of excellent online teaching supervision team

The members of the teaching supervision team are generally composed of teachers with rich teaching experience, excellent teaching theoretical basis and familiar with the teaching laws of various majors. Senior experts and student groups in relevant industries should be appropriately introduced as supervisors to realize the supervision subject system of combining experts inside and outside the school and combining teachers and student groups.

(3) Gradually improve the online teaching supervision function based on the teaching platform

On the basis of the distance open education teaching platform, the online teaching supervision function is gradually improved, and the supervision work is extended to the tutors and students of secondary colleges, so as to realize the real whole network teaching supervision.

4. Conclusion

To give full play to the advantages of network technology and carry out network teaching supervision based on the teaching platform of distance and open education is to meet the realistic needs of modern distance and open education, and is the key to realize the informationization of teaching supervision. It provides reference for the systematic network teaching supervision of distance open education, and also provides reference for distance education institutions, provides guidance for later researchers, and promotes the healthy development of open education.

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