

Exploration on the collaborative education mechanism of academic affairs officers in the ideological and political education of College Students

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Abstract: the academic affairs officer in Colleges and universities is an important contact between the teaching units and the functional departments of the Academic Affairs Office in Colleges and universities, and an important guarantee for the normal operation of teaching work. The educational administration management involves all aspects of teachers' teaching and students' academic work, affects the teaching quality and talent training quality of secondary colleges, and is the hub for the normal operation of teaching work in Colleges and universities. From the perspective of teaching management, this paper studies the role of academic affairs officers in Ideological and political education, explores the collaborative education mechanism of academic affairs officers' Ideological and political education, implements the party's education policy in the new period, and practically does a good job in the whole staff, the whole process and all-round education, so as to provide new ideas for the teaching management of colleges and universities.

Key words: Academic Affairs Officer; Ideological and political education; Collaborative education

1. The current situation of educational management of teaching work in Colleges and Universities

Teaching management in Colleges and universities is a complex and trivial work. Most of the teaching management posts in Colleges and universities are mainly responsible for the daily teaching management of the college, which is the link between the academic affairs office and teaching units. It mainly serves the students and teachers of the college, and is responsible for the functional departments of the academic affairs office. It is responsible for the upload and release of the notice, the implementation of the teaching plan, the revision of the training scheme, the experimental and practical teaching, the curriculum construction, the teaching material construction and other college undergraduate talent training work coordination and implementation. In addition, there are various data statistics, and the formulation of management systems related to undergraduate or undergraduate teaching in the college. At present, the post of teaching management in Colleges and universities is a busy and full post, and there are more opportunities to contact students, but most of the teaching officers are only mechanically completing their own work to solve the problems that students and teachers need to help solve, and do not really participate in the management of undergraduate fertility in the college.

The National Conference on Ideological and political work in Colleges and universities and the national education conference emphasized the need to adhere to the fundamental task of Building Morality and cultivating people, and to carry out ideological and political education throughout the whole process of education and teaching, "Adhere to the whole process of all-round education, guide the ideological value through the whole process and all links of education and teaching, and form a long-term mechanism of teaching, scientific research, practice, management, service, culture and organization". At present, the ideological and political education work in most colleges and universities in China is mainly completed by counselors, who are the main body and implementer of Ideological and political education in Colleges and universities. With the expansion of enrollment in Colleges and universities, the ratio of college counselors and students is often in an uncoordinated state, and counselors' management energy is limited. They have to deal with multiple class affairs as well as other work of the student office and the school Youth League Committee, The importance of Ideological and political education is often ignored. The opinions on strengthening and improving the ideological and political work in Colleges and Universities under the new situation stresses that "we should adhere to the all-round education of all staff in the whole process , guide the ideological value through the whole process and all links of education and teaching, and form a long-term mechanism of teaching and education, scientific research education, management education, scientific research education, practice education, management education, service education, cultural education and organizational education". This not only puts forward higher requirements for colleges and universities to implement the party's education policy in the new era, but also provides a new direction for all-round education and teaching management education in Colleges and universities.

2. The role of academic affairs officers in Ideological and Political Education

2.1 Close relationship with students and effectively play the role of mentoring

The research data show that most students except roommates and other students, the member with the highest frequency of interaction is the learning committee member. Roommates and other students represent one or more students, and learning committee members are individual individuals, which shows that learning committee members are core members in the class and play a leading role in the process of interpersonal relationship and social communication in the class. The learning committee is the contact person between individual students

and the academic affairs officer of the teaching unit, which indirectly shows that teaching management plays a more important role in student groups and leads the learning committee to better play the role of mentoring.

2.2 Leading teachers to play the role of main sports person in Teaching

Colleges and universities are the base for talent cultivation. College teachers are the main executors of imparting students' knowledge and promoting students' development. As the managers of teaching and scientific research posts in colleges, the academic affairs officers should guide young teachers to improve their personal comprehensive quality and innovation ability, establish the educational concept of people-oriented and moral education, make full use of the teaching classroom, and break the traditional teaching concept. The ideological and political education elements are imperceptibly integrated into the teaching activities of the professional classroom. Encourage teachers to participate in education management activities, stimulate teachers' sense of ownership, fully mobilize teachers' enthusiasm to participate in teaching management, urge teachers to improve their comprehensive quality and management ability, and establish a people-oriented education management concept for teachers.

2.3 Optimizing training program and curriculum system construction

The training program is a guiding document for carrying out teaching work. In order to achieve the goal of full, full and comprehensive education, the overall arrangement must be carried out in the process of training program and curriculum system construction. As the executor of professional training programs and curriculum plans, the academic affairs officer can timely summarize the shortcomings and deficiencies of the existing training programs in the implementation process, and find the courses that are prone to academic problems for students. In the process of developing new training programs and curriculum systems for such courses in teaching units, he can fully tap the characteristics of Ideological and political education in the new era, and integrate social hot spots, social problems, and social problems. The focus of current politics and the requirements of guidance documents should be combined with the curriculum design of the major, and the curriculum needs of students of different majors and grades should be fully considered to establish a training program education curriculum system with ideological and political elements as the core and professional courses as the support.

3. The significance of academic affairs officers' participation in the management of Ideological and Political Education

3.1 It is conducive to improving the teaching management level and work effectiveness of the college

The integration of teaching management and ideological and political education will help to enrich the content of Ideological and political education, and put the sense of service and innovation into all aspects of teaching management. The full participation of professional teachers, academic affairs officers and counselors in Ideological and political education will help to improve the scientificity and systematicness of ideological and political education, Let the ideological and political education work have a positive impact on students in school, and improve the optimization and innovation of the college teaching management system.

3.2 Enhance the work identity and service awareness of teaching officers

The teaching management in Colleges and universities is very trivial, involving all aspects of the teaching work in Colleges and universities, affecting the teaching quality of teaching units and the quality of talent training, but the work is cumbersome. The inclusion of academic affairs officers in the ideological and political management personnel system and their participation in education management with professional teachers will help to enhance the sense of identity of the work, sublimate its work content, strengthen value guidance, contribute to the construction and development of the college and talent cultivation, enhance self-confidence and pride, and form a good cooperative relationship with teachers and students, Contribute to discipline construction.

3.3 Promote the formation of the joint force of teaching management and ideological and Political Education

The secondary college is the core position of Ideological and political education in Colleges and universities. In reality, the teaching management team and counselor team perform their respective duties, and the teaching management personnel actively participate in students' mental health and ideological and political education. Counselors' active integration into the teaching activities of professional education will help to implement the overall pattern of Ideological and political education of all-round education throughout the whole process. The deep integration of teaching and ideological and political construction will directly affect the cultivation of students' comprehensive quality and innovation ability, help to cultivate high-quality talents with comprehensive development of morality, intelligence, physique, art and labor, and mobilize the enthusiasm of all-round education, It helps to realize the organic unity of Ideological and political construction and teaching management.

4. Exploration on the combination of teaching education management and ideological and Political Education

4.1 Explore the backbone of the class and cultivate the team of learning committee members

The class learning committee is an important member of the class cadres, mainly responsible for the class students' learning inspection, notification of teaching information, examination information statistics, and assisting the teaching administration teachers in teaching units to do a good job in teaching evaluation and academic management. In the new period when colleges and universities continue to promote the construction of study style, college learning committee members not only have good academic performance, but also should do a good job in the work of uploading and releasing information, strengthen the communication with counselors, academic teachers and teachers, and give timely feedback when encountering problems, so as to play an exemplary role of learning motivation. Students with academic difficulties should be enlightened, and students with poor grades should be given academic assistance to help students build self-confidence and find motivation for learning.

4.2 Strengthen the construction of teaching management team and cultivate the consciousness of educating people

Teaching and scientific research managers are the link and bridge between students and teachers in teaching units. The combination of Ideological and political education and teaching management of college students needs a team with excellent quality. We should strengthen the construction of teaching management team, integrate professional course teachers, and expand the scale of teaching and education team. The school should formulate strict standards for the employment of teaching management personnel, improve the service awareness and work enthusiasm of the management personnel, supervise the working process of the management personnel, enhance the sense of teamwork, timely communicate and exchange for the management and education work, formulate relevant work plans and processes, promote the formation of a broad consensus on the ideological and political concept of the curriculum, and build a pattern of all staff and all-round education. Establish the people-oriented education management concept, take serving teachers and students and the vital interests of teachers and students as the fundamental purpose, pay attention to their own learning and ability improvement, constantly explore the management and education mode suitable for the actual situation of the college, be good at finding problems, timely summarizing and summarizing, and constantly improve the management ability and work level.

4.3 Strengthen the service consciousness and innovate the means of educating people

The essence of teaching management is to serve and educate people. Colleges and universities are the main front for cultivating high-quality talents. In the daily management work, we should reasonably solve the problems and demands of students, and provide one-stop service for students. On the basis of caring, caring, understanding, respecting and helping students, the rules and regulations of the school and the concept of educating people are internalized in the heart and externalized in the practice. By acting as an author, students' thoughts and behaviors are imperceptibly and positively guided. Students are actively communicated and exchanged, students' opinions and suggestions are actively listened to, and students' concerns are effectively solved to form a caring and a warm and loving educational environment to achieve the management goal of educating people in service.

4.4 Implement reward and punishment mechanism and expand promotion space

The teaching management work is mechanical and cumbersome. Appropriately expanding and improving the promotion mechanism can improve the enthusiasm of teaching administration teachers, make them more enthusiastic in their work, and help to improve the awareness of management and service education. Students and teachers can select excellent teaching administration workers and commend them every semester, Let more students and teachers know and understand their personal and educational work posts. We will improve the performance appraisal mechanism for educational administration management posts, set fair and scientific evaluation indicators, break the management system in which most colleges and universities only pay attention to teaching and scientific research posts and despise administrative management posts, provide reasonable professional title promotion routes, and encourage them to contribute to the construction and development of the school.

4.5 Constructing the mode of Ideological and political education combined with teaching, learning and working

Counselors and academic affairs officers are the main management personnel serving undergraduate students. Counselors pay attention to students' daily management, three AIDS and one auxiliary, bonus evaluation, mental health, ideological and political education, postgraduate entrance examination and employment, and academic affairs officers pay more attention to students' academic development, student attendance, examination, academic performance, competition, etc., but there are also some overlaps in work. Students with high failure rate may not graduate on time or worry about further education and employment in the future, which may be accompanied by

certain mental health problems. These students need the focus of counselors. Scholarship evaluation, graduate student exemption and other work also need to be communicated and completed by academic teachers and counselors. It is necessary to strengthen the communication, exchange and cooperation between teachers and counselors of educational administration. Therefore, a top-down vertical teaching management mode with party secretary and Dean of teaching as the leadership, educational administration officers and counselors as the core management personnel, and learning committee members as the main members should be established to collaborate and educate people together.

5. Summary

The participation of teaching managers in Ideological and political education is a new direction of the management mode of colleges and universities. It is a new measure for higher education to adhere to the working concept of “three complete education”. The management of Ideological and political education is regarded as a starting point for the management of educational affairs, with the participation of department heads, head teachers, professional teachers and teaching secretaries, so as to give full play to the whole staff education, Fully implement the people-oriented work concept, and make the teaching work stable, orderly and efficient. Give play to the leading role of the student backbone of the class cadres of the school committee, build a good style of study in the class, and set an example. The innovative mode of Ideological and political education in teaching management is a long-term mechanism to realize the whole process and all-round education of all staff, which further promotes the development of Ideological and political education in Colleges and universities in the direction of diversification and personalization, better helps the healthy growth of College Students’ core quality and ideological morality, and realizes the comprehensive education of morality, intelligence, physique, art and labor.

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